

BOARD OF COMMISSIONERS

PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY

December 11, 2025

In Attendance: Commissioners: Becky Walrath, Lois Silva, Lynnette Elswick, Melanie Kiss; Executive Officers: Joseph Clouse, Others: Jenny Smith, RaeLynn Wellman, Tina Batsch, Amy Howell, Adam Wiltse, Jennifer Lunz, Cassie Wise, Rhi Drake, Jane Tilley, Erica Burkey, Glenn Talmage, Jennifer Means, Trina Gleese, Mark Collins, Josh Johnson, Jeremy Lewis, MD; Don Gronning, Dale Nichols

CALL TO ORDER:

Chairperson Elswick called the meeting to order at 8:30 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: December, inclusive District Write-off: \$ 143,173.90

APPROVAL OF PREVIOUS MEETING MINUTES.

Oct 2nd, special meeting minutes were approved via a motion made, seconded, and unanimously approved.

October 23rd, minutes were approved via a motion made, seconded, and unanimously approved.

November 7th, special meeting minutes were approved via a motion made, seconded, and unanimously approved.

November 11th, special meeting minutes were approved via a motion made, seconded, and unanimously approved.

BUSINESS FROM THE AUDIENCE:

Dale Nichols inquired about the impact the changes with Medicare Advantage will have on NHHS and had questions about House Bill 2442 related to charity care boundaries.

COMMITTEE REPORTS:

Medical Staff: Dr. Jeremy Lewis, DO shared there are two new providers – Mikaela Corligiano, PA-C and Dr. Robbins is new to OR. The medical staff will now have a Director of Physician Engagement that will be the liaison between physicians and leadership.

Finance: Jane Tilley, Controller explained historically November is a slower month, with fewer patients. Days cash on hand are down to 103 days. AR is at 40 days. Preliminary financials for November -\$357K and \$-716K year to date.

Revenue Cycle Report: Cassie Wise reviewed the Revenue Cycle Report. October hit a record \$7.8M and November hit a low of \$6M. December is trending to hit \$8M. No aged write-offs were done in November.

Residential Care had 4 admissions and 7 discharges. There are three inquiries for December.

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Quality & Compliance: Rhi Drake reviewed the quality report, noting an increase in event reporting. Patient experience scores increased throughout the year. Digital surveys are incoming. DNV objective evidence is due tomorrow. Lab has a survey in January and expecting a survey for the clinic in 2026.

Strategy, IT, Marketing, & Foundation: Jenny Smith and Becky Walrath attended the quarterly community partners meeting. Justin and Jenny met with Dave Smith, with the school district. IT Director position has been filled, start date is December 29th.

Foundation is recruiting new board members. \$167K was received from an estate bequest. They are still working on the annuity, there have been challenges due to an inaccurate name.

Administrative Services Report: Joseph Clouse reviewed the administrative services report. Noting the District turnover rate is 2.2% while the national average is 2.7%.

Clinical Services Report: Tina Batsch reviewed the clinical services report. Noting October was record breaking for several outpatient departments. The Dexa machine was moved to a different room. A position has been posted for a full-time Echo technician.

CEO Report – The CEO report was included in the packet.

ACTION ITEMS:

Motion to approve the capital purchase of two Steris surgical beds in the amount of \$81,333.99 plus tax was made, seconded, and unanimously approved.

Motion to approve the 2026 commissioner assignments was made, second, and unanimously approved.

Motion to approve Resolution 2025-17 to surplus copy machines was made, seconded, and unanimously approved.

Motion to approve Resolution 2025-18 authorizing Justin Peters as the authorized signer for the Ameriprise ONE accounts for Newport Hospital and Health Services was made, seconded, and unanimously approved.

Motion to approve Resolution 2025-19 adopting the updated Public Records Policy was made, seconded, and unanimously approved.

NEXT MEETING DATE

The next meeting will be on January 22, 2026, at 8:30 am.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded, and passed unanimously:

New Staff Provisional Appointments:

Robyn Lombardo, MD - Emergency Department

Mikaela Corgliano, PA-C – Health Center

Current Active Staff Reappointments:

Kristopher Stanton, MD through 2/22/2028 – Emergency Department

Angelika Kraus, MD through 2/24/2028 – Health Center, Hospital and OB

Laura Noyes, PA-C through 2/27/2028 – Health Center and Emergency Department

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Jennifer Stout-Willett, LICSW through 3/23/2028 – Behavioral Health (Health Center)

Courtesy Staff Provisional Appointments:

Radiology - Stephen Winter, MD, Andreea Moore, MD, and Preethi Raghu, MD

Courtesy Staff Reappointments:

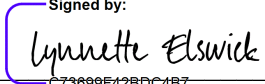
Radiology - Alison Vasan, MD, Richard Kennard, MD, David Kim, MD, and Paula Shepherd, MD

Teleneuro - Corey White, MD, Travinder Singh, MD, Yi Mao, MD, James Jordan, MD, and Axia Espinosa-Morales, MD

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 10:20 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.

Signed by:

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Lynnette Elswick, President
Board of Commissioners

Signed by:

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Melanie Kiss, Secretary
Board of Commissioners