

**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**November 7, 2025**

In Attendance: Commissioners: Susan Johnson, Melanie Kiss, Becky Walrath, Lynnette Elswick;  
Executive Officers: Kim Manus, Justin Peters Others: RaeLynn Wellman, Matt Elsworth

CALL TO ORDER:

Commissioner Johnson called the meeting to order at 9:00 am.

READING OF LEGAL NOTICE:

The regular meeting legal notice was posted on the District website. The newspaper on record did not receive the legal notice as required 24 hours prior to the scheduled meeting, the Board acknowledged this error and tabled all action items to be reviewed at the next meeting.

BUSINESS FROM THE AUDIENCE:

Matt Elsworth with AWPHD provided education to the board.

EXECUTIVE SESSION

As permitted by RCW 42.30.110, the meeting was moved to the Executive Session at 10:25 am for approximately fifteen minutes per RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RETURN TO OPEN SESSION

The Commission returned to Open Session at 10:40 am.

NEXT MEETING DATE

The next meeting will be on November 11, at 8:30 am.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 10:41 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.

Signed by:

*Lynnette Elswick*

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Lynnette Elswick, President  
Board of Commissioners

Signed by:

*Melanie Kiss*

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Melanie Kiss, Secretary  
Board of Commissioners