

**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

May 25, 2023

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, and Becky Walrath; Lynnette Elswick; Executive Officers: Merry-Ann Keane, Kim Manus, Chris Wagar, Others: Christopher Emond, RaeLynn Wellman, Jenny Smith, Theresa Johnson, Aaron Reinke, MD

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:01 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded and passed unanimously.

Bad Debt/Charity: April 2023, inclusive District Write-off: \$ 187,761.72

APPROVAL OF PREVIOUS MEETING MINUTES

The April 20, 2023 minutes were approved via a motion made, seconded and unanimously passed. *The November 15, 2022 special (budget hearing) meeting minutes were not available for approval.*

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS:

Chief Of Medical Staff: Aaron Reinke, MD, Chief of Medical Staff didn't have anything new to report.

Finance: Kim Manus, CFO provided the financial statements. She advised that there was an issue with the transfer from Seeber's to NHHS so Seeber's was not able to do business for one day. The issue was resolved the following day and continuing to be worked to make for a smooth transition over the next 90 days. Kim and Chris Emond had lunch with Mountain West Bank to discuss the options of keeping funds local. The bank was able to increase interest to 4.25%, allowing funds to stay with Mountain West at this time. She is moving forward with LGIP account to have as back up when needed. She advised that the Real Estate Committee has decided against purchasing the property that was discussed last meeting. The current state of the property would not allow for immediate use, and would still need to maintain other properties for all needs. She explained that the expenses are being reviewed for the old accounting and admin houses, once these are in the discussion on what to do with the properties will be discussed. Accounting is working on finishing the cost report; this is due 5/31. Previous issues with Paycom have been addressed and progress has been made. Still deciding if this interface is the right fit for NHHS. There are other programs that may be able to meet the specific needs of the hospital better than Paycom. The CMS Transparency citation has been addressed and corrected. The plan will be finalized and sent to CMS for review 6/7/2023.

Quality/Performance Improvement - Rhi Drake advised that NHHS is meeting the Strategic Plan goal of having safety events close in 7 days or less. April's close average was 7 days and May is on track for 7 day average. The patient experience survey was 100% completed by staff in 3 weeks. Process Improvement plans have 100% engagement. Starting in June each department will give a five minute presentation to the Quality team.

CEO Report – Merry-Ann advised that over the last 7 months the improvement to financials is impressive. Each department is determined to make improvements and provide the best patient care. An outsourcing team has been brought in-house; referrals are now under one manager. Our internal compliance team is working on CMS compliance issues, no longer outsourcing.

Merry-Ann presented a current copy of the NHHS Strategic Plan, much progress has been made and is moving forward faster than anticipated.

Express Care target open date is July 17th. Two PA-C's have been interviewed to work Express Care and provide additional support to ED.

The OB facelift is complete, waiting on some furniture to arrive. The department will be fully open and ready for patients on target date June 1st.

7-Habits refresher courses for all managers is complete, many staff members have completed or scheduled their training. Medical Staff will have refresher courses in order to ensure everyone is on the same page. Starting in June through the end of the year, HR will have a 20 minute refresher for one habit a month with Board.

Marketing & Foundation Report: - Jenny Smith advised she is working with Keokee to roll out digital marketing campaign. The campaign is in line with the Strategic Plan goals. Google and social media ads set to roll out as soon as Memorial Weekend. The billboard will be updated July 15th.

The Foundation purchased some furniture and has to improve the seating area. The old table has been repurposed in Admin. The 16th annual "Fore! The Health of it" golf tournament is scheduled June 16th.

ACTION ITEM AGENDA

- Motion made, seconded and approved for updates to Medical Ethics policy.
- Motion made, seconded and approved for updates made to Medical Staff Rules and Regulations.
- Motion made, seconded and approved for capital purchase of OR ice machine.
- Motion made, seconded and approved for BRACCO CT injector capital lease.

OTHER BUSINESS

EXECUTIVE SESSION

As permitted by RCW 42.30.110(1) (g), the meeting was moved to Executive Session at 11:00 am for approx. half hour to discuss personnel and real estate matters.

RETURN TO OPEN SESSION

The Commission returned to Open Session at approximately 11:28 am.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded and passed unanimously:

Appointments:

Courtesy Reappointment:

Jonathan Lueders, MD – Emergency Medicine

Aaron Petersen, MD – Emergency Medicine

Provisional - Radiology Off-Site

George Keng, MD

Alexander Kurdi, MD

Courtesy Reappointment - Radiology Off-Site

Scott Bruschwein, MD

Jordan Castle, MD

Douglas Handley, MD

Elizabeth Joiner, MD

Michael Posch, MD

Philip Smith, MD

Allison Tillack, MD

Courtesy Reappointment – Telehealth

Benjamin Atkinson, MD

Sarabjit Atwal, MD

Minal Bhanushali, MD

Archit Bhatt, MD

Muhammad Farooq, MD

James Giles, MD

Amit Kansara, MD

Theodore Lowenkopt, MD

Neha Mirchandani, MD

Elizabeth Walz, MD

James Wang, MD

Telehealth Resignation

Jason Roth, MD

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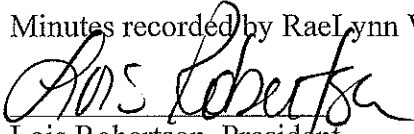
NEXT MEETING DATE

The next meeting will be June 22, 2023.

ADJOURNMENT

There being no further business, the meeting adjourned at approximately 11:30 am.

Minutes recorded by Raelynn Wellman, Executive Administrative Assistant.



Lois Robertson, President
Board of Commissioners



Susan Johnson, Secretary
Board of Commissioners