

**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**July 27, 2023**

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath; Executive Officers: Merry-Ann Keane, Kim Manus, Chris Wagar, Theresa Hollinger, Jenny Smith Others: RaeLynn Wellman, Theresa Johnson, Aaron Reinke, Rhi Drake, Jennifer Johnston, Annie Suchocki, Deanna Watson, Glenn Talmage, Jane Tilley, Rebecca Carey, Sara Rainey, Larry Brown

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:02 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: June 2023, inclusive District Write-off: \$ 117,583.45

APPROVAL OF PREVIOUS MEETING MINUTES

The June 22, 2023, minutes were approved via a motion made, seconded, and unanimously passed.

The July 3, 2023, special meeting minutes were approved via a motion made, seconded, and unanimously passed.

July 10, 2023, special meeting minutes were approved via a motion made, seconded, and unanimously passed.

BUSINESS FROM THE AUDIENCE

Larry Brown's wife was admitted for a time in July. He wanted to express that the care she received was outstanding. He called attention to the aftercare service and contact as being fantastic. "Well done, thank you so much". He provided some feedback on the automated phone system messages but wanted to share his wonderful experience in the hospital and continued care after discharge.

COMMITTEE REPORTS:

Chief Of Medical Staff: Aaron Reinke, MD, Chief of Medical Staff advised that surgeon Dr. Chavis has put in his notice to resign effective end of August. Dr. Reinke encouraged The Board to consider adding a general surgeon to NHHS staff. He thinks this position would be a great addition to the services provided by the District.

Finance: Kim Manus, CFO a financials packet. This provided a complete year to date look at where things are sitting. Kim advised that cash on hand is still at 135 days due to accounts receivable. A/R has been flat. Days of expenses and A/P is right where we want to see them. May and June were in the positive. Currently at a \$52k loss YTD. She explained there was an accounting misinterpretation of deposits attributed to Seeber's rebates. Not all deposits are rebates, there is a combination deposit including rebates and accounts receivable. She explained that she has received letters from drug manufacturers advising that using a ship to address (Seeber's) will not qualify the District for the full 340B savings. Due to 340B savings being so imperative to the bottom line, the District may need to consider bringing pharmacy services to campus.

She advised that insurance quotes have come in. There has been a change in standard with physicians' insurance coverage, she asked the agent to provide more coverage they increased from \$1m to \$3m. The agent is getting quotes for coverage up to \$5m, per District and Board request.

Kim led discussion following up from the decision made at the special board meeting to take a step back from the ACO for the year, with the hopes of joining again in 2025. Merry-Ann confirms the work will continue, we just need to reset, ensure the team has the proper coding training, and physicians are onboard.

Quality/Performance Improvement - Rhi Drake advised that she didn't have anything new to report in reference to patient safety and patient relations. DNV arrived July 6 and 7 for the survey. There was 1 NC-1 finding and 6 NC-2 findings. She advised that at the end of Q2 17% of process improvement plans are complete.

CEO Report – Merry-Ann shared though the District is not in a positive financial status right now, the annual variance is a 1.7-million-dollar swing from the budget so we are heading in the right direction.

She advised we have hired a new PA and are interviewing two this week. We are receiving many applicants; this puts the District in a good position to make sure that the right fit is hired.

She reiterated what Kim mentioned about 340B being an urgent matter and the real estate committee will need to make some decisions.

The DNV total findings of 7 means that we “Exceeded Expectations” on the strategic plan.

7-Habits is continuing to move forward across the District.

OTHER BUSINESS –

Chris Wagar provided an update on the status of the flood. She advised that this is still work in progress with collecting estimates for everything to be repaired and replaced. There is no estimated timeframe for repairs currently.

Chris also shared the District is considering purchasing an MRI machine. Discussions are preliminary and will have more information for the Board as discussions move forward.

**ACTION ITEM AGENDA**

Motion made, seconded, and approved to sign contract with compliance consultant Peter Ricoy.  
Motion made, seconded, and approved for capital purchase of Radiologist Reading Station in the amount of \$30,113.01 plus shipping cost.

EXECUTIVE SESSION

As permitted by RCW 42.30.110(1) (g), the meeting was moved to Executive Session at 11:19 am for approx. twenty minutes to discuss personnel and real estate matters.

RETURN TO OPEN SESSION

The Commission returned to Open Session at approximately 11:40 am.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded and passed unanimously:

**Appointments:**

**Courtesy Reappointment:**

Nathaniel Lilya, DO – Emergency Medicine

James Vandersloot, DO – Gynecology

Madison L. Stewart, LICSW, MHP, SUDP

Kimberly Rutland. ARNP

**Provisional - Radiology Off-Site**

Timothy P. Gleason, MD

Scott G. Bryk, MD

**Courtesy Reappointment – Telehealth**

Pratik D. Bhattacharya, MD

Stephen R. Burton, MD

Joseph D. N. Freeburg, MD

Mimi S. Lee, MD

George A. Lopez, MD

Kyle Y. Ogami, MD

Kishan S. Patel, MD

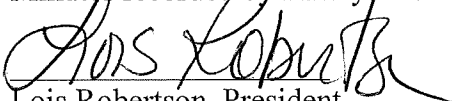
**NEXT MEETING DATE**

The next meeting will be August 24, 2023.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 11:40 am.

Minutes recorded by Raelynn Wellman, Executive Administrative Assistant.

  
Lois Robertson, President  
Board of Commissioners

  
Susan Johnson, Secretary  
Board of Commissioners