

**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

April 25, 2024

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath, Lynnette Elswick; Executive Officers: Merry-Ann Keane, Joseph Clouse, Jenny Smith, Benjamin Schultze; Others: RaeLynn Wellman, Chris Emond, Theresa Johnson, Dalene Zieske, Deanna Watson, Jane Tilley, Nicole Kingery, Trina Gleese, Mamie Mitchell, Glen Hitchcock

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:00 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: March 2024, inclusive District Write-off: \$ 203,821.30

APPROVAL OF PREVIOUS MEETING MINUTES,

March 28, minutes were approved via a motion made, seconded, and unanimously approved.

March 29, minutes were approved via a motion made, seconded, and unanimously approved.

BUSINESS FROM THE AUDIENCE

Joseph Clouse provided an update on the Organizational Chart, the clinical departments were moved from CAO to CNO. Jenny Cooper is promoted from interim director to senior director of residential care.

Joseph also explained the employee satisfaction survey is on the current strategic plan. UKG includes this service at no additional cost, he provided a couple of other options that would cost the District. The Board agreed to wait until September for UKG to roll out the employee satisfaction survey.

COMMITTEE REPORTS:

Chief Of Medical Staff: Dr. Lewis shared the ED position has been filled. Express Care is going well, working on adding a second PA. Advised there is a run of COVID at RMV none at the hospital. Everything is going well. It was shared that 16% of all clinic visits are from Express Care. Ben and Glenn are working on keeping the clinic open for Express Care on Thursdays during medical staff meetings.

Finance: Controller Chris Emond shared the performance is similar to first quarter. We are ahead of the budget by \$750k. There has been significant difference from March of 2023 to March of 2024 due to realignment in hospital and clinic and at RMAC. There will be more realignment at RMV with agency staff being temporary right now.

Quality/Performance Improvement - Rhi Drake asked if there were any questions about the report in the packet. She shared that DOH will be back 5/16 or after for their follow up visit.

She suggested that we add a second board representative for Quality, the group agreed Melanie Kiss will be added.

CEO Report – Merry-Ann explained her report, corrective action plans have been submitted to DOH, we are expecting them to come back for a follow-up survey.

She diverted to Jenny Smith to discuss the patient family advisory council that is being launched. This will be a council of the community not just asking for adults but also high school students to represent. This was an idea brought forward from the Becker's conference that Merry-Ann and Joseph attended. The goal is to represent the entire Pend Oreille River Valley, be their sound board and engage more.

She provided an update on the flood, Sandifur is finished and open. The trees removal has been approved by the city and ecology department. There are a few things that we need to do but anticipate the burning to take place by June.

RMV site inspection is the 30th, and RMAC DSHS survey is in June.

Charity Care is continuously being reviewed and we don't have numbers at this time.

ED overflow project is complete and approved!

ACTION ITEMS:

Motion made, seconded, and approved by all to approve changes made to the organizational chart.

Motion made, seconded, and approved by all to approve the verbiage changes to the purchasing matrix.

EXECUTIVE SESSION

As permitted by RCW 42.30.110(1) (g), the meeting was moved to the Executive Session at 11:33 am for approximately 30 minutes to discuss HR matters.

RETURN TO OPEN SESSION

The Commission returned to Open Session at approximately 12:01 pm.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded, and passed unanimously:

Providence Teleneurology – Provisional

Dr. Ruxandra M. Costa, MD

Inland Imaging Off-site Radiology – Reappointment

Dr. Paula J. Sheperd, MD

NEXT MEETING DATE


The next meeting will be on May 23, 2024.

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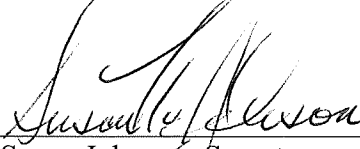
ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:01 pm.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.



Lois Robertson, President
Board of Commissioners



Susan Johnson, Secretary
Board of Commissioners