

**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**April 20, 2023**

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, and Becky Walrath; Executive Officers: Merry-Ann Keane, Kim Manus, Chris Wagar, Theresa Hollinger, Others: Christopher Emond, Steven Taylor, RaeLynn Wellman, Becky Dana, Theresa Johnson, and Paul Rutland

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:10 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded and passed unanimously.

Bad Debt/Charity: March.2023, inclusive District Write-off: \$ 122,688.26

APPROVAL OF PREVIOUS MEETING MINUTES

The March 23, 2023 minutes were approved via a motion made, seconded and unanimously passed. *The November 15, 2022 special (budget hearing) meeting minutes were not available for approval.*

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS:

Chief Of Medical Staff: Aaron Reinke, MD, Chief of Medical Staff was not in attendance.

Finance: Kim Manus, CFO provided the financial statements. She advised 1<sup>st</sup> quarter ended better than expected with a \$278,962 profit. This is due to implementing changes within the District as well as rebates being received from Seeber's Pharmacy. The rebates are from drugs that are not included in 340B. She explained the Hospital receives similar rebates due to the Group Purchasing group, but they are between \$30-50,000 per quarter. She advised the clinic has adopted a new model and is now looking to hire two RN's rather than MA's. This will improve patient experience, allow for more wellness visits and medication review. The current medication review program is increasing rates up to 15% the physicians have advised this program is more time consuming than helpful so this will be a great change for productivity. Chris Emond Treasurer explained that he will be meeting with Mount West Bank to discuss interest rates on all accounts. He advised he will also be working on the LGIP.

Quality/Performance Improvement - Rhi Drake was not in attendance.

CEO Report – Merry-Ann introduced new Compliance Officer Steven Taylor.

Merry-Ann reported that the strategic plan is on track and making progress as a District and each department. Many things are being updated to "green" for completion or change made. She advised that the Safety Survey roll out was a complete success with 100% participation from the District Staff.

Most of SLT has moved to the annex with the exception of Joseph and Kim, they should be moving next week.

The OB facelift is set to begin next week. Six nurses have been hired. OB is set to be fully functional June 1<sup>st</sup>.

Express Care is hoping to be rolled out this fall.

Merry-Ann requested to have a subcommittee for Real Estate in order to come to consensus on how to strategically move forward with projects.

Information in reference to repairing the roof was introduced and discussed by all. Merry-Ann explained the importance of having the roof repaired. There are current leaks and damage that is just going to get worse and cost more the longer this is prolonged. Buckets are currently in walkway of patients, this is not acceptable. Kim explained that due to the total cost of repair a Public Works bid will be required. She briefly explained the process, advising this will take some time to complete.

### **ACTION ITEM AGENDA**

Motion to approve Real Estate Sub Committee was approved by the Board. Becky Walrath and Sue Johnson agreed to join subcommittee.

Motion to approve NAC to proceed with architectural plans for roof repair was approved by the Board.

Motion to approve the discussed property for \$299,000 dependent on inspection was approved by the Board.

### **OTHER BUSINESS**

Kim advised that NHHS will be able to accept United Health Medicare Advantage. The effective date has not been announced but should be soon.

### **EXECUTIVE SESSION**

As permitted by RCW 42.30.110(1) (g), the meeting was moved to Executive Session at 10:49 am for approx. half hour to discuss personnel and real estate matters.

### **RETURN TO OPEN SESSION**

The Commission returned to Open Session at approximately 11:22 am.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded and passed unanimously:

### **Temporary Status – Family Medicine Residency 6/5-6/22/2023**

Elena M Dodge, MD

### **NEXT MEETING DATE**


The next meeting will be Thursday May 25, 2023.

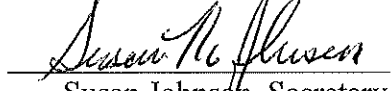
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ADJOURNMENT

There being no further business, the meeting adjourned at approximately 11:44 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.

  
Lois Robertson, President  
Board of Commissioners

  
Susan Johnson, Secretary  
Board of Commissioners