

**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

January 25, 2024

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath, Executive Officers: Merry-Ann Keane, Kim Manus, Joseph Clouse, Jenny Smith; Others: RaeLynn Wellman, Tina Batsch, Glenn Talmage, Nicole Kingery, Trina Gleese, Becky Dana, Rhi Drake, Corey George, Theresa Johnson, Chris Emond, Dalene Zieske, Sara Glazier, Sonya Scaufflaire

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:00 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: December 2023, inclusive District Write-off: \$ 205,567.35

APPROVAL OF PREVIOUS MEETING MINUTES,

December 28, 2023, minutes were approved via a motion made, seconded, and unanimously approved.

BUSINESS FROM THE AUDIENCE

There wasn't any business from the audience.

COMMITTEE REPORTS:

Chief Of Medical Staff: Dr. Jeremy Lewis, MD was not present.

Finance: CFO Kim Manus explained the issues that have been going on with payroll, and the work that has been done to correct the errors. She advised that all issues from 2023 have been corrected. She explained the state updates with charity care and how that affects the District. She provided an update on the public works projects that were approved in December. After taking the steps to validate the contractors on MRSC, it was found that the bid for the sterile processing project was turned in after the designated date. This project will need to be rebid. Jane Tilley assistant controller will now oversee public works projects moving forward. The work to repair the issues in Dietary starts today.

Chris Emond provided the financial packet reviewing data for end of year 2023.

Quality/Performance Improvement - Rhi Drake advised the District ended the year at 4.5 days to close events. There were six RCAs that were required to be reported to DOH in 2023. Tina Batsch has been added to Quality committee to represent Ancillary services.

CEO Report – Merry-Ann shared the year has started with the District running at a strong pace. The 2024 strategic plan has been implemented, the new Mission, Vision and Values have been rolled out. The year will remain foundation building in reference to finances. She was excited to share CRNA Andrew Hansen has been hired and is set to start June 1st. An ED physician has been hired, just waiting for his contract to come in.

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She addressed the flood(s) that have occurred within the District. ServPro has sent the District to collection

s for the June flood. We continue to provide documentation as requested by ServPro and continue to work with the insurers and collection agency to find a resolution. Due to the drastic drop in temperatures a pipe burst, and flood occurred in the kitchen. A pipe burst in the Accounting office on the 20th, awaiting repair.

She advised Jenny Cooper is interim director of residential care, Michelle Knight is now dedicated manager for RMV.

In reference to the charity care update, the NHHS policy has been updated and submitted to DOH. She will update the board with any further changes to the new ruling and legislative challenges put forth by WSHA.

EXECUTIVE SESSION

As permitted by RCW 42.30.110(1) (g), the meeting was moved to the Executive Session at 10:59 am for approximately a half hour to discuss HR matters.

RETURN TO OPEN SESSION

The Commission returned to Open Session at approximately 11:30 am.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded, and passed unanimously:

Provisional - NHHS

Joshua Abraham Nunnery, CRNA

Scott Lee Truman, CRNA

NEXT MEETING DATE

The next meeting will be on February 22, 2024.

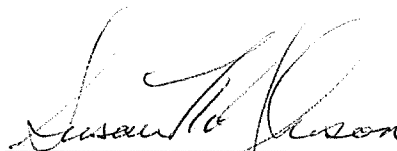
ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 11:30 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.



Lois Robertson, President
Board of Commissioners



Susan Johnson, Secretary
Board of Commissioners