

**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**May 23, 2024**

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath, Lynnette Elswick; Executive Officers: Merry-Ann Keane, Kim Manus, Joseph Clouse, Jenny Smith, Benjamin Schultze; Others: RaeLynn Wellman, Chris Emond, Theresa Johnson, Dalene Zieske, Deanna Watson, Jane Tilley, Nicole Kingery, Trina Gleese, Mamie Mitchell, Greg Hitchcock

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:00 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: April 2024, inclusive District Write-off: \$ 170,537.58

APPROVAL OF PREVIOUS MEETING MINUTES,

April 25, minutes were approved via a motion made, seconded, and unanimously approved.

COMMITTEE REPORTS:

Chief Of Medical Staff: Dr. Lewis was not present.

Finance: Controller Chris Emond shared the financial packet. He explained the District is almost \$1M over budget year to date. Overall looking good. They are looking at having a consultant review business office processes. He explained the clinic visits have increased volumes with Express Care accounting for 15.6% of total visits. Kim shared per the strategic plan; a calculation of debt capacity has been completed and results were handed out to Board members. She shared that she participated in a phone call with results provided on the 2023 ACO performance, initial results indicate we will owe money. Additional details will be available this afternoon. It was established that the ACO is waiving all amounts due for 2022 performance. NHHS made the correct choice in taking a pause for 2024/2025 participation in the ACO.

Quality/Performance Improvement - Rhi Drake shared the dashboard. She advised DOH was here last week for their follow up, haven't heard back yet. The fire marshal follow-up complete, all but one item has been finished, the last item to be done next week.

KUDOS: Jenny reviewed the Kudos from the community. Vice-Chair Lynnette Elswick provided positive feedback for a great experience.

CEO Report – Merry-Ann shared that due to the changes that have been made the District is in a positive financial state. She reviewed the updated strategic plan, progress is underway. The flood work is completed. All approvals received to move forward with removing the accounting house. Need to sign the house over to the fire department, they will sign it back when the fire is complete. She shared there have been a couple of key new hires, Lembi Che, is a nurse practitioner that will work in Express Care.

Darol Craig accepted the position as imaging manager. Merry-Ann shared the Clinic morale committee donated 400 items to the staff pantry!

**ACTION ITEMS:**

Motion made, seconded, and approved by all to approve capital purchase of Stryker TPX small bone power system in the amount of \$23,539.32 plus tax, and shipping and handling.

Motion made, seconded, and approved by all to approve capital purchase of Pulmonary Function Equipment in the amount of \$73,770.27 plus tax, and shipping and handling.

Motion made, seconded, and approved by all to approve Resolution 2024-01 to approve surplus of the Dexa machine to be traded in towards credit to the new Dexa machine.

Motion made, seconded, and approved by all to approve Resolution 2024-02 to surplus the house located at 200 N Scott Ave, Newport WA. The house is to be burned down by South Pend Oreille Fire and Rescue.

Motion made, seconded, and approved by all to reapprove capital purchase of two new Panda Warmers for OB to be reimbursed by the Foundation in the amount of \$43,037.84 plus tax, and shipping and handling.

Motion made, seconded, and approved by all to cancel the June meeting due to the Chelan conference and continue with the next regular meeting on the 4<sup>th</sup> Thursday of July.

**NEXT MEETING DATE**

The next meeting will be on July 25, 2024.

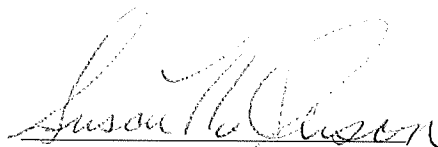
**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 10:50 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.



Lois Robertson, President  
Board of Commissioners



Susan Johnson, Secretary  
Board of Commissioners