

**BOARD OF COMMISSIONERS  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**March 28, 2024**

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath, Lynnette Elswick; Executive Officers: Merry-Ann Keane, Kim Manus, Joseph Clouse, Jenny Smith; Others: RaeLynn Wellman, Tina Batsch, Lori Diaz, Lori Stratton, Casey Scott, Jennifer Johnston, Jane Tilley, Theresa Johnson, Nicole Kingery, Dalene Zieske, Jeremy Lewis, MD Chris Emond, Sonya Scaulier

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:00 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: February 2024, inclusive District Write-off: \$ 144,126.98

APPROVAL OF PREVIOUS MEETING MINUTES,

February 22, minutes were approved via a motion made, seconded, and unanimously approved.

March 12, minutes were approved via a motion made, seconded, and unanimously approved.

BUSINESS FROM THE AUDIENCE

Jenny Smith shared the annual Foundation update with the group. This detailed highlights from 2023 and shared new events for 2024.

COMMITTEE REPORTS:

Chief Of Medical Staff: Dr. Jeremy Lewis, MD reported there was an interview with a general surgeon on Tuesday. The ER remodel is underway. He advised staff is working with administration. Merry-Ann advised there is a second PA interview. Dr. Lewis said that Express Care volumes are increasing.

Finance: Controller Chris Emond shared the year-to-date financial packet. He explained supplies such as implants and pharmaceuticals have increased. CFO Kim Manus shared that Dr. Reinke and Dr. Schicker have added a new service line, PRP. This service is self-paid and not covered by insurance. Dr. Lewis explained this is a great program that has been around for several years.

Quality/Performance Improvement - Rhi Drake reviewed the quality report and highlighted the annual contract evaluation has been completed. She shared that Glenn Talmage was appointed as the Safety Officer, Olivia and Rhi will serve as Patient Safety Officers.

CEO Report – Merry-Ann explained her report, she was excited that the District is in the black and doing well. Especially compared to this time last year when the District was \$1m in the red. She shared that the District was surveyed by DOH March 5-7<sup>th</sup>. Quality and Regulatory are working proactively to complete plans of correction. SLT and several Senior Directors attended the Northwest Rural Health Conference. The 2024 AWPHD and WSHA rural leadership conference is June 23-26<sup>th</sup>.

She explained that years 3 and 5 strategic planning will be completed by the end of the month.

She shared the flood repair from June of 2023 will be completed in three weeks.

The trees around the accounting house have been removed. There was an article in The Miner with neighbors sharing they were happy the trees are gone and no longer a danger.

**DISCUSSION ITEM:**

Chairperson Lois Robertson shared that the Board would like a cultural assessment of all District staff to take place. CAO Joseph Clouse explained that this is on the 2024 Strategic Plan.

**ACTION ITEMS:**

Motion made, seconded, and approved by all to sign the Foundation letter of agreement.

Motion made, seconded, and approved by all to sign the Quality Assurance Performance Plan.

Motion made, seconded, and approved by all to purchase two Panda Warmers as capital. The foundation will reimburse the expense at an estimated cost of \$28,900.00.

Motion made, seconded, and approved by all to cancel the contract and pay the buyout amount estimated at \$25,000 with PRC and to move forward with the contract with new patient experience vendor NRC at an estimated cost of \$41,000.

Motion made, seconded, and approved by all to purchase the Stryker1688 laparoscopic platform in the amount of #187,2765.67.

Motion made, seconded, and approved by all to purchase the ORTHO Workstation in the amount of \$18,126.00.

**EXECUTIVE SESSION**

As permitted by RCW 42.30.110(1) (g), the meeting was moved to the Executive Session at 11:35 am for approximately 45 minutes to discuss HR matters.

**RETURN TO OPEN SESSION**

The Commission returned to Open Session at approximately 12:15 pm.

Per the recommendation of the Medical Staff Executive Committee, the Board of Commissioners approved the following privileges by motion made, seconded, and passed unanimously:

**Providence Teleneurology – Provisional**

Dr. Ruxandra M. Costa, MD

**Inland Imaging Off-site Radiology – Reappointment**

Dr. Paula J. Sheperd, MD

**NEXT MEETING DATE**

The next meeting will be on April 25, 2024.

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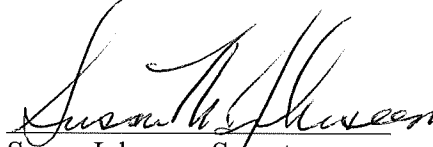
ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 11:20 am.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.



Lois Robertson, President  
Board of Commissioners



Susan Johnson, Secretary  
Board of Commissioners