

**BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

September 28, 2023

In Attendance: Commissioners: Lois Robertson, Susan Johnson, Melanie Kiss, Becky Walrath, Lynnette Elswick; Executive Officers: Merry-Ann Keane, Chris Wagar, Jenny Smith, Joseph Clouse
Others: Raelynn Wellman, Theresa Johnson, Rhi Drake, Glenn Talmage, Chris Emond, Casey Scott, Dr. Aaron Reinke, Cori Farrar, Peter Ricoy, Michelle Nedved, Sonya Scaufflaire

CALL TO ORDER:

Chairperson Robertson called the meeting to order at 10:00 a.m.

READING OF LEGAL NOTICE:

The regular meeting legal notice was distributed as required.

APPROVAL OF AGENDA / CONSENT ITEMS:

The Meeting Agenda, Auditors Reports and Uncompensated Report (Consent Packet) were approved via motion made, seconded, and passed unanimously.

Bad Debt/Charity: August 2023, inclusive District Write-off: \$ 172,392.45

APPROVAL OF PREVIOUS MEETING MINUTES

August 24, 2023, minutes were approved via a motion made, seconded, and unanimously passed.

September 20, 2023, special meeting minutes were approved via a motion made, seconded, and unanimously passed.

BUSINESS FROM THE AUDIENCE

Peter Ricoy, the District's compliance consultant provided compliance education via PowerPoint to the Board. This explained the history of compliance, how it came to be required by law, the scope and the workplan he and Rhi have created.

COMMITTEE REPORTS:

Chief Of Medical Staff: Dr. Aaron Reinke, MD, Chief of Medical Staff advised he and a couple of other providers will start using the DAX AI system. This program will create a transcription of the conversation the provider and patient has then will convert the transcription into notes to be added to the file. He is very excited to try this out, as it will increase patient experience by allowing providers to be more engaged with the patient. This should also improve the provider's experience as they will no longer need to go back and add notes later. He advised the OB Department met with Midwives of Sandpoint last week. This was a positive experience. He advised a new PA just started, two others have been hired and will start soon. Also, looking forward to Dr. Stewart starting soon as well.

Finance: Chris Emond went over the financials. He advised as of August the District is at \$664k to the positive. This is a \$3 million swing from the expected budget. He also advised Seeber's is making financial improvement.

Quality/Performance Improvement - Rhi Drake advised the September Quality Council meeting was postponed, she's working on a plan for it to be rescheduled. Reporting is on par with July and slightly up from May and June. She advised that average days to close for August was 4 days, huge improvement from Dec. 2022 average of 37 days to close. She advised there were 5 grievances and 4 complaints.

CEO Report – Merry-Ann shared NHHS continues to run in the black this month. The management team and SLT continue to work on the foundational business practices that will help the entire District. She shared that the new Express Care PA has started, interviews are continuing to fill the second position. The current medical staff has done an excellent job of caring for these patients until the full team is on board. NHHS is expecting three new clinic providers in October, two PA-Cs and one MD.

She advised that NHHS will participate in biweekly meetings to discuss and support options for EMS.

The TRC board retreat was in September, NHHS continues to remain a class A member.

The flood mitigation is complete but cannot move forward with repairs until the insurance provides approval.

The roof repair is completed.

OTHER BUSINESS –

Casey Scott reviewed 7-Habits education.

ACTION ITEM AGENDA

Motion made, seconded, and unanimously approved for implementation cost of new HRIS system UKG not to exceed \$25,000.

Motion made, seconded, and unanimously approved to move forward with the \$11,400 contract with Medici AUR to meet the new CMS requirements for the National Healthcare Safety Network Antimicrobial Use.

EXECUTIVE SESSION

As permitted by RCW 42.30.110(1) (g), the meeting was moved to the Executive Session at 10:45 am for approx. one hour to discuss personnel.

RETURN TO OPEN SESSION

The Commission returned to Open Session at approximately 12:03 pm.

Action Item: Revision of organizational chart addition of Director position.
Approval of contract for consultant for RMAC and RMV assessment.

NEXT MEETING DATE

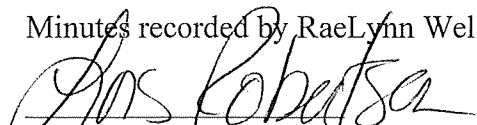
The next meeting will be October 26, 2023.

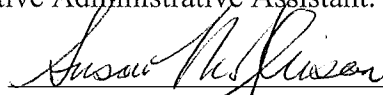
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ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:05 pm.

Minutes recorded by RaeLynn Wellman, Executive Administrative Assistant.


Lois Robertson, President
Board of Commissioners


Susan Johnson, Secretary
Board of Commissioners