

**BOARD OF COMMISSIONERS – SPECIAL MEETING  
PUBLIC HOSPITAL DISTRICT NO. 1 OF PEND OREILLE COUNTY**

**September 6, 2022**

In Attendance: CEO Candidate Theresa Hollinger.

Commissioners: Lois Robertson, Susan Johnson, Lynnette Elswick, Melanie Kiss, and Becky Walrath. Others: Tom Wilbur, CEO, Kim Manus, CFO, Chris Wagar, COO, and Laura Hamilton, CHRO.

CALL TO ORDER:

Chairperson Robertson called the meeting to order at approximately 1:15 p.m.

READING OF LEGAL NOTICE and APPROVAL OF AGENDA:

The regular meeting legal notice was distributed as required.

The agenda was reviewed and approved as presented via motion made, seconded and passed unanimously.

Commissioner Robertson welcomed and introduced CEO Candidate Theresa Hollinger to the meeting attendees.

Theresa Hollinger was interviewed by the Board members, who asked a standard set of candidate questions:

- 1) How do you see the rural hospital of tomorrow continuing to be sustainable and a focal point of health care delivery in its community?
- 2) Give us two specific examples of programs or services you have implemented that have or will produce additional revenue or are of value to your hospital/community?
- 3) Describe a prior management decision that wasn't successful. Why wasn't it successful? How would you deal with it differently today?
- 4) If the Board of Commissioners was seeking to adopt a policy or a program that you felt was inconsistent with the goals of the organization, how would you proceed?
- 5) Describe your involvement in prior communities where you have resided.
- 6) Having met with District leadership, providers, staff and the Board of Commissioners, tell us why you remain interested in the role with NHHS as the CEO?

Ms. Hollinger was afforded an opportunity to ask questions of the board, offer any other pertinent insights, and field any follow-up questions from the group regarding the NHHS CEO opening, search process, and timeline.

Upon final discussion, Ms. Hollinger thanked the group for their time and input.

EXECUTIVE SESSION

As permitted by RCW 42.30.110, the meeting moved to Executive Session at approx. 2:00 pm. for 30 minutes to discuss and evaluate CEO candidate qualifications and screening.

RETURN TO OPEN SESSION

The meeting returned to Open Session at 2:30 pm. There was no action taken.

Pursuant to our designed CEO search process, Laura Hamilton, CHRO, will send to each participating Board member a survey link requesting feedback on the candidate interview; the blinded surveys will be utilized to compile Board feedback and rate/rank candidates based upon the collective responses.


ADJOURNMENT

There being no other business to discuss, the meeting was adjourned.

NEXT MEETING DATE

The next Special meeting of the Board of Commissioners is scheduled for Thursday, September 8, 2022, at 1:15 pm. in the Sandifur Meeting Room at Newport Hospital & Health Services.

Minutes recorded by Nancy J. Shaw, Administrative Assistant.



Lois Robertson, President  
Board of Commissioners



Susan Johnson, Secretary  
Board of Commissioners